

living here next year

planning ahead for Fall 2013

Each spring, 350 current residents have the opportunity to request to return to the halls for the next academic year before any new students are assigned rooms. In order to be eligible to return to the residence halls, you must:

- **Have your 2012-2013 residence hall room + board fees paid in full by midnight on March 10**
- **Have a positive student conduct record**
- **Complete your online application and initial payment by midnight on March 18**
- **Be one of the students selected by lottery to return to the halls**



H O U S I N G + D I N I N G

HUMBOLDT STATE UNIVERSITY

space in housing

is limited to 350 returning residents!

350 spaces are allocated for returning residents for the 2013-2014 academic year. You must complete the online application and make an initial payment (either \$100 or \$400) by midnight on Monday, March 18, 2013. We will then randomly assign lottery numbers to each person that qualifies and will allow the first 350 to select a room for the next academic year during the online room selection process. Residents who return their applications after March 18 or receive lottery numbers greater than 350 will be placed on a wait list to be assigned rooms in August, if space is available. If we have a wait list, priority will be given to new students before we begin to place returning students on the wait list into rooms.

Returners participating in the lottery have the first choice of all available rooms in College Creek and the Campus Apartments. The remaining halls, Cypress, the Canyon, the Hill and Creekview will be designated as freshmen only for 2013-2014 and there will be no alcohol allowed in these areas. You can apply for approval to live in Rainbow Community, Native American, Veteran or International Living. Please see the "theme housing" section for more information about getting approval to live in these areas.

important dates

March 6 – March 18 - Complete the online application: Beginning March 6 at 9am PST, go to myhousing.humboldt.edu and log in using your HSU username and password. You will then be able to complete an application and make an initial payment for the 2013-2014 academic year. All qualified students completing the online application by March 18 will be included in the lottery process.

March 10 - Last day to pay: Make sure your current room and board fees are paid in full!

March 25 - Lottery number or wait list number notification: We will post your lottery room selection time in your MyHousing account and you will log in during or after your assigned lottery time to select a room. If you have been added to a wait list, we will send you a notification to your HSU email account.

March 25 - Final day to create roommate group. Members of the group, including the group leader, will be deleted if they do not receive a lottery number. Please review your group and make any changes by midnight tonight. If you need help, please stop by the Housing Office.

March 25 - Theme Housing survey due: Anyone interested in living in Rainbow Community, Native American, Veteran or International Theme Housing will need to complete a brief supplemental application and get approval to live in the area. This application is found at www.surveymonkey.com/s/ThemeHousing2013.

March 29 - Online Room Selection Day: Online room selection lottery times for returning residents will be scheduled from 9am – 5pm on Friday, March 29. You can make changes to your room selection online until 5pm on Friday, April 5. We will have staff available on March 29 in the Klamath River Room to answer your questions and help you through the process.

May 18 - Last day to cancel from wait list without any penalty: If you completed your application by March 18, but were placed on the wait list instead of getting a lottery number, you can cancel by May 18 and your initial payment will be refunded in full. If, at any time Housing staff offer you a room on or before May 18 and you then cancel, the standard cancellation policy will apply. If you choose to remain on the wait list after May 18, the standard cancellation policy applies.

lottery number + wait list notification

If you submitted your application materials and initial payment by March 18, are in good financial standing and have a positive student conduct record, you are eligible to participate in the lottery process. Lottery numbers will be assigned randomly and 350 will be guaranteed a space in the residence halls. Students working for Housing will be automatically included in the 350 spaces guaranteed to returning residents.

If you were not one of the 350 in the lottery, you will be on a wait list. Students on the wait list are not guaranteed a space in the residence halls until a guarantee of assignment or a room assignment email is received.

On March 25, you will be notified via email of your lottery number or wait list status. If you have a lottery number, you will be able to see your room selection time in your MyHousing account. Please log in, select the Academic Year application you completed, and navigate to the "Room Select Time Slot" menu option.

online room selection

Online Room Selection Day will be on Friday, March 29, 2013 from 9am – 5pm. If you are one of the 350 selected, your MyHousing account will show your room selection lottery time. During your lottery time, you will have the opportunity to select your room for the next academic year in College Creek or the Campus Apartments. If you are unavailable during your lottery time, you can select a room after your assigned time at any time up until 5pm on Friday, April 5, 2013 when the online room selection closes. After April 5, you will need to add yourself to a wish list to move to another area if you no longer want the room you selected. If you

online application available beginning March 6th at myhousing.humboldt.edu

don't go online to select a room and have a lottery number, the Housing Office will assign you to a room on Monday, April 8, 2013.

We will have staff available in the Housing Office and in the Klamath River Room on March 29 to answer any questions to assign approved residents to rooms in Rainbow Community, Native American, Veteran or International Living, and assist you with the online room selection process.

select your roommate or fill an apartment with your friends

Returning residents can make a roommate group of up to 6 members to fill a room or apartment. Groups can be coed and must be made up of all returning residents. Have a friend that's coming to HSU and want them to be in your group? Come by the Housing Office after you get your lottery confirmation and we'll work with you to make this happen.

How does this work? First, decide who will be the group leader.

Pick your leader wisely! The group leader will create a group, name it and assign a group password. They will be responsible for the assignments during the lottery room selection time. The leader can add people to the group using members' HSU ID numbers or individuals can add themselves and friends to the group through their individual application process by using the group name and password. **You can have anywhere from two to six people total in a roommate group. All members will need to have first completed their application before they can join a group.**

Roommate groups do not get preferred times to select rooms. We randomly assign everyone a lottery time and the group leader gets the best time assigned to any one person in their group.

Being in a group does not guarantee you a lottery number. Everyone has a lottery number assigned to them independently. If you do not receive a lottery number of 350 or less, you will be placed on a wait list and removed from the group. If your group leader is placed on the wait list, stop by the Housing Office and staff can help you appoint a new leader with a lottery number for your group.

A group leader can assign you to a room, but only you can cancel or change your room reservation once they have assigned you. If you change your mind, you will need to log into your account to cancel reservation and select a different room online up until 5pm April 5, 2013.

Roommate groups must be finalized by March 25, 2013. Housing staff will manually remove any group leaders or group members without lottery numbers and you may want to bring others with lottery numbers into your group.

same room request

All areas are not automatically open to reassignment. Be sure to carefully read the Theme Housing section on the back of this brochure. Returners are eligible to return to College Creek and the Campus Apartments. Special approval is needed to participate in Native American, Rainbow Community, Veteran and International Theme Housing.

If you wish to return to your same room next year, you may request to do so providing you currently live in College Creek or the Campus Apartments. You will be able to request to return to your same room in your MyHousing account after you complete your online application in the Renew Current Assignment menu option. If you are not included in the 350 participating in the lottery, your same room reservation will be cancelled and you will be assigned to the wait list.

If you requested your same room and we confirm you have been assigned to it for next year, you are done with the process. You can see your room assignment in your application on the Application Status page. We will email you your room assignment letter for the next year in late May. If you request to return to your same room and later change your mind, you can cancel your same room reservation and choose another room during your room selection lottery time. Once you cancel your same room reservation, your old room is relinquished and open to others to select it as their new room.

If you have a preferred roommate and are requesting to return to your same room, you will need to email us your request to bring your requested roommate into the same room. Please send your request to housing@humboldt.edu. We will notify you before March 29 if we are able to assign your requested roommate.



questions?

Please don't hesitate to contact the Housing Office at 707.826.3451 or via e-mail at housing@humboldt.edu.

coed options

Coed apartments are available in College Creek and the Campus Apartments. Coed apartments (not bedrooms except for in Rainbow Community and some rooms in Campus Apartments) can be comprised of both male and female residents. Gender is not a consideration for placement in the Rainbow Community.

We are offering a limited number of coed bedrooms in the Campus Apartments. Both occupants of a coed bedroom must have a lottery number and request each other as roommates. If one resident should cancel, a person of the same gender as the remaining resident will be assigned. Please stop by the Housing Office during your assigned lottery time to select a room together as this cannot be done online.

theme housing

For the 2013-2014 academic year, returning residents will be eligible to reside in the following Theme Housing areas, along with new residents. (For complete descriptions, visit humboldt.edu/housing/communities.html.)

- **Rainbow Community**
Location: Cypress (4910 + 4920) Special Approval Needed
- **International Living**
Location: Creekview (Laurel) Special Approval Needed
- **Native American Living**
Location: Cypress (4810) Special Approval Needed
- **Upperclassmen + Non Traditional Students**
Location: College Creek (Del Norte) Must be 21 years or older
- **Veterans Housing**
Location: College Creek (Trinity 1st Floor East)
Special Approval Needed

Note: If you are currently residing in one of these communities and do not want to participate or are not eligible to participate, you will need to select a different room.

Anyone interested in living in the Rainbow Community, Native American, Veteran, or International Theme Housing will need to complete a brief supplemental application and get approval to live in the area. This application is found at www.surveymonkey.com/s/ThemeHousing2013 and must be completed by Monday, March 25, 2013. Those who apply will be notified about their approval for these areas by Tuesday, March 26 at 5pm. If you receive approval, please come to the Klamath River Room during your lottery time and staff will assist you with selecting a room.

cancellation and payment information

Remember to read your license agreement carefully! The license agreement includes information on cancellation dates, fees and penalties. There is a \$200 cancellation fee assessed to you for cancelling your contract after your application materials are submitted. If you completed your application by March 18, but were placed on the wait list instead of getting a lottery number, you can cancel by May 18 and your initial payment will be refunded in full. If, at any time Housing staff offer you a room on or before May 18 and you then cancel, the standard cancellation policy will apply. After May 18, cancellations from the wait list will be charged the cancellation fee and any applicable penalties. The deadline for cancelling your contract with only a \$200 cancellation fee is July 20, 2013. After July 20, there are prorated penalty fees in addition to the \$200 cancellation fee. All cancellations must be handled online in your MyHousing account or sent to the Housing Office in writing or via email to housing@humboldt.edu.

Students selecting annual, semester or monthly payment plans will have an initial payment of \$400 due when submitting the application materials. Students selecting the financial aid or financial aid plus payment plans will have an initial payment of \$100. Your current security deposit will carry over for the next academic year.

summer 2013 option

Anyone taking summer school classes or working at the university for the summer has the option of living in the Creekview residence halls from May 18 - August 3 (dates are tentative, pending Summer Session dates being officially set). Estimated summer rates are \$1,166 for a double room, \$1,349 for a single room and \$1,490 for a super single room. We will email summer applications out to all residents, when they become available. If you would like a paper copy, please stop by the Housing Office after March 18.

looking for off-campus housing?

Our Housing + Dining website has an Off-Campus Housing section with helpful resources to start your search for off-campus housing. The site provides information for first time renters, including things to consider when renting, what to know before moving in, transportation options and other tips for living off-campus. You will find links to local online rental listings allowing you to search through a listings database using your personalized search criteria, including the style of housing, price range, number of bedrooms and other special requirements you may be looking for. Please visit the website at: humboldt.edu/housing/offcampus.